



Elementary Admissions Checklist

Student Name: _____ **Date of Birth:** _____

Application Process:

- ____ Complete application
- ____ Most recent report card
- ____ Discipline record from previous school
- ____ Attendance record
- ____ Proof of promotion

Records: Copies must be provided to the office before meeting with the administrator.

Interview:

- ____ Student and parent interview with administrator

Admissions requirements:

- ____ Immunization record (DOH Form 680)
- ____ School physical completed within the past year
- ____ Birth Certificate (copy)

Fees:

New student application fee must be paid in full by due date.
Instructional fee must be paid in full by due date.

All documentation must be turned in to the school office and all steps completed before the student will be considered for acceptance to Liberty Christian Preparatory School.