



Elementary Admissions Checklist

Student Name: _____ **Date of Birth:** _____

Application Process:

- _____ Complete application
- _____ Most recent report card
- _____ Discipline record from previous school
- _____ Attendance record
- _____ Proof of promotion

Records: Copies must be provided to the office before meeting with the administrator.

Interview:

- _____ Student and parent interview with administrator

Admissions requirements:

- _____ Immunization record (DOH Form 680)
- _____ School physical completed within the past year
- _____ Birth Certificate (copy)

Fees:

New student application fee must be paid in full by due date.
Instructional fee must be paid in full by due date.

All documentation must be turned in to the school office and all steps completed before the student will be considered for acceptance to Liberty Christian Preparatory School.